

**PREPARATORY COURSE FOR PEARSON LCCI LEVEL 2 DIPLOMA IN
BOOKKEEPING AND ACCOUNTING PART TIME COURSE**

Objectives: The course aims to gain a thorough foundation in bookkeeping and accounting practices, including double-entry bookkeeping. It is also for students who wish to understand bookkeeping and accounting in accordance with the International Accounting Standards Board (IASB). The qualification is also for those who are working, or who are preparing to work, in an accounting environment maintaining financial records and preparing accounts. This qualification will give students the opportunity to develop an understanding of the basic principles underlying the recording of business transactions. It will also give students the ability to prepare and interpret accounts for sole traders, partnerships, limited companies, manufacturing and non-profit making organizations.

Course Duration: Part time course consists of 3 modules. All modules will be completed within 6 months

Course Modules: Pearson LCCI Level 2 Certificate in Bookkeeping (VRQ), Pearson LCCI Level 2 Certificate in Cost Accounting (VRQ), Pearson LCCI Level 2 Certificate in Business Statistics (VRQ).

Pre-requisites:

- Age: 16 years old and above.
- Academic Requirement: C6 in any 5 'O' level subjects or at least 10-year education or equivalent, or pass SCI placement test.
- Language Proficiency: IELTS 5.5 and above; or at least C6 in 'O' level English; or pass SCI placement test.

Course Completion & Certification:

- Local students (Singaporeans & PR) and students with Dependent Pass, attendance must not less than 75% and not absent for more than 7 days in a row.
- Upon completion and passing the examination of Pearson LCCI Level 2 Certificate in Bookkeeping (VRQ), Pearson LCCI Level 2 Certificate in Cost Accounting (VRQ), Pearson LCCI Level 2 Certificate in Business Statistics (VRQ), Certificate of **Pearson LCCI Level 2 Diploma in Bookkeeping and Accounting** will be awarded by Pearson Education Limited.

Mode of Assessment:

- Internal Assessment: Placement test, end-of-course examinations, homework assignments.
- External Assessment: Pearson LCCI Level 2 Certificate in Bookkeeping (VRQ), Pearson LCCI Level 2 Certificate in Cost Accounting (VRQ), Pearson LCCI Level 2 Certificate in Business Statistics (VRQ).
(Log on to <http://qualifications.pearson.com/en/home.html> for more information;
<http://qualifications.pearson.com/en/qualifications/lcci.html> for more LCCI examination information)

Charges:

Course Title	Course Duration (Month)	Course Fee (Singapore Dollar)	FPS Insurance Fee	Material Fee	Registration Fee (Singapore Dollar)	GST	Total
Preparatory Course for Pearson LCCI Level 2 Diploma in Bookkeeping and Accounting	6	2000	100	120	100	162.4	2482.4
Pearson LCCI Level 2 Certificate in Bookkeeping (VRQ)	2	800		50		73.5	1123.5
Pearson LCCI Level 2 Certificate in Cost Accounting (VRQ)	2	800		50		73.5	1123.5
Pearson LCCI Level 2 Certificate in Business Statistics (VRQ)	2	800		50		73.5	1123.5

***Course fee is eligible for SkillsFuture Credit**

Class Timetable: 48 lessons provided, 2 lessons per week, 3 hours per lesson. No classes are conducted during public holidays and school holidays.

Monday & Wednesday	7.00 p.m. – 10.00 p.m.
Tuesday & Thursday	7.00 p.m. – 10.00 p.m.
Saturday & Sunday	9.00 a.m. – 12.00 p.m. & 2.00 p.m. – 5.00 p.m.

SPRING COLLEGE INTERNATIONAL

CPE Registration Number : 201001911N

CPE Registration Validity : 23 July 2016 to 22 July 2020

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Address (Bishan Campus):

BLK 512 Bishan Street 13 #03-526 Singapore 570512 Tel: 0065-63581068

Website: www.spring.edu.sg

Course Enquiries: courseinfo@spring.edu.sg

Vision : To become an internationally distinguished education provider **Mission :** To provide high quality courses, teachers, service and learning environment

Values : Specialist, Professional, Reliable, Inspires, Noting, Global **Culture :** Creativity and Achievement, Excellence, Grow Together