

**INTERNATIONAL**

**PREPARATORY COURSE FOR PEARSON LCCI LEVEL 1 CERTIFICATE IN BOOKKEEPING (VRQ) - PART TIME COURSE**

**Objectives:** The course aims to give students the opportunity to develop an understanding of the basic principles underlying the recording of business transactions and to develop the ability to maintain the books of and prepare financial statements for sole traders.

**Course Duration:** Part time course consists of 1 module. The module will be completed within 1 month

**Course Modules:** Pearson LCCI Level 1 Certificate in Bookkeeping (VRQ)

**Pre-requisites:**

Age: 16 years old and above.

Academic Requirement: C6 in any 5 ‘O’ level subjects or at least 10-year education or equivalent, or pass SCI placement test.

Language Proficiency: IELTS 5.5 and above; or at least C6 in ‘O’ level English; or pass SCI placement test.

**Course Completion & Certification:**

Local students (Singaporeans & PR) and students with Dependent Pass, attendance must not less than 75% and not absent for more than 7 days in a row.

Upon completion and passing the examination of Pearson LCCI Level 1 Certificate in Bookkeeping (VRQ), Certificate of **Pearson LCCI Level 1 Certificate in Bookkeeping (VRQ)** will be awarded by Pearson Education Limited.

**Mode of Assessment:**

Internal Assessment: Placement test, end-of-course examinations, homework assignments.

External Assessment: Pearson LCCI Level 1 Certificate in Bookkeeping (VRQ)

(Log on to <http://qualifications.pearson.com/en/home.html> for more information; <http://qualifications.pearson.com/en/qualifications/lcci.html> for more information on LCCI examination)

**Charges:**

Course Title	Course Duration (Month)	Course Fee (SGD)	FPS Insurance Fee	Material Fee	Registration Fee (SGD)	GST	Total
Preparatory Course for Pearson LCCI Level 1 Certificate in Bookkeeping (VRQ)	1	\$500	N.A.	50 Waive	\$50	\$38.5	<b>\$588.5</b>

**Class Timetable:** 8 lessons provided, 2 lessons per week, 3 hours per lesson. No classes are conducted during public holidays and school holidays.

Monday & Wednesday	7.00 p.m. – 10.00 p.m.
Tuesday & Thursday	7.00 p.m. – 10.00 p.m.
Saturday & Sunday	9.00 a.m. – 12.00 p.m. & 2.00 p.m. – 5.00 p.m.

**SPRING COLLEGE INTERNATIONAL**

*CPE Registration Number : 201001911N*

*CPE Registration Validity : 23 July 2016 to 22 July 2020*

*Address (Jurong East Main Campus):*

BLK 135 Jurong Gateway Road #03-327 Singapore 600135 Tel: 0065-68960880

*Address (Bishan Campus):*

BLK 512 Bishan Street 13 #03-526 Singapore 570512 Tel: 0065-63581068



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Website: [www.spring.edu.sg](http://www.spring.edu.sg)

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Course Enquiries: [courseinfo@spring.edu.sg](mailto:courseinfo@spring.edu.sg)