



**CERTIFICATE IN ENGLISH  
LANGUAGE COURSE  
(ELEMENTARY - ADVANCED)**

**COURSE BROCHURE**



## CERTIFICATE IN ENGLISH LANGUAGE COURSE (ELEMENTARY - ADVANCED)

### Objectives

These courses are specially designed for non-native English speakers, aiming to enhance students' English conversational skills and allow them to adapt to an English-speaking environment as fast as possible. It also aims to improve students' listening, speaking, reading and writing skills, in order for students to meet the language requirement to further their studies in various professional certification courses in future. This course is extremely useful to students who wish to take the International English Language proficiency examinations (e.g., IELTS, TOFEL).

### Duration

Level	Name of Courses	Course Duration (Month)	Course Duration (Week)
Elementary	Elementary 1 OR 2	3	12
	Elementary	6	24
Intermediate	Intermediate 1 OR 2	3	12
	Intermediate	6	24
Advanced	Advanced 1 OR 2	3	12
	Advanced	6	24

- All courses are **Full time**.
- We recommend students to enrol in all courses from Elementary to Advanced level.
- There will be no lessons conducted during public holidays and school holidays.

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### Duration

**Lesson Time:** Monday to Friday - 9 am to 12 pm or 1 pm to 4 pm (3 hours a day)

**Course Intake:** Every month of the year

### Admission Requirement

- **Age:** 16 years old and above
- A placement test is required to determine a suitable course level for applicants

### Mode of Assessment

**Internal Assessment:** Placement test, end-of-term examinations, homework assignments.

### Course Completion & Certification

- Local students (Singaporean & PR) and students with Dependent Pass - at least **75% attendance** and not absent from class for more than **7 days in a row**.
- International students (Student's Pass holders) - at least **90% attendance** and not absent from class for more than **7 days in a row**.
- Upon completion of the course, students who fulfil the required attendance and pass all assessments will be awarded with a Certificate In English by Spring College International.

### Course Fee

ITEMS	CHARGES (3 months course)	CHARGES (6 months course)
Application Fee	\$500.00 (For those who need student's pass)	\$500.00 (For those who need student's pass)
GST	\$40.00	\$40.00
<b>Total Application Fee*</b>	<b>\$540.00*</b>	<b>\$540.00*</b>
Course Fee	\$3,700.00	\$6,900.00
Material Fee	\$260.00	\$500.00
Examination Fee	\$100.00	\$200.00
FPS Admin Fee	\$150.00	\$150.00
Medical Insurance Fee	\$100.00	\$100.00
Certificate Producing Fee	\$20.00	\$20.00
GST	\$346.40	\$629.60
<b>Sub Total</b>	<b>\$4,676.40</b>	<b>\$8,499.60</b>
<b>Total</b>	<b>\$5,216.40</b> (inclusive of GST, exclusive of International Students Service Fee)	<b>\$9,039.60</b> (inclusive of GST, exclusive of International Students Service Fee)

\*Application fee is not refundable. For student who do not require student's pass, the application fee is \$216

- **International Students Service Fee of \$540** includes the following: Arrangement of accommodation, airport pick-up, sending to hostel, sending to school for the first time, sending for medical checkup (students who are 15 years old and above), collection of Student Pass at ICA, opening of bank account, purchasing of public transport card, familiarising Singapore's environment.

## Fee Protection Scheme (FPS)

To comply with the requirements of CPE Singapore, SCI has implemented a "FPS Insurance Account" with "Etiqa Insurance Berhad" as assigned by CPE.

For more information on FPS, please visit:

[https://www.tpgateway.gov.sg/resources/information-for-private-education-institutions-\(peis\)/protection-of-course-fees](https://www.tpgateway.gov.sg/resources/information-for-private-education-institutions-(peis)/protection-of-course-fees)

## Information to be provided by the applicant

1. One copy of the duly completed student enrolment application form
2. Photocopy of student's passport (first page)
3. Two passport-sized photographs of the student (white background)
4. Parents' passport photocopy (first page) / parents' NRIC photocopy
5. The following notarized documents with English translation  
(To be prepared first. After the approval of student's pass, relevant information will have to be provided according to ICA's requirements)
  - Notarized copy of the student's Birth Certificate
  - Notarized copy of the student's highest educational certificates (students who are currently studying may request the school to produce a verification letter before the notarization)
  - Notarized copy of the student's transcripts (students who are currently studying may request the school to produce a verification letter before the notarization)

**\*Students holding China passport** are also required to submit a notarized copy of the student's or his/her parents' bank account (savings period must be longer than 3 months, and must have more than RMB150,000 in the account).

## Applicants should know

1. The application fee of \$540 or \$216 is non-refundable and non-transferable.
2. After paying the application fee, the school will verify if the student fulfils the admission requirements before issuing a Letter of Offer. Students are then required to pay the outstanding fees.
3. ICA will request for an Issuance Fee of \$60 - \$90 upon the approval of student pass.
4. Students might be required by ICA to go for medical check-up, at a fee of \$40 - \$60.
5. Students have to sign the student contract and make full payment of all fees one month before the commencement of the course.
6. Local students (Singaporean & PR) and international students who do not need to apply for a student's pass, and have already possessed own medical insurance, they have an option not to purchase medical insurance from the school, but are required to submit the purchased insurance documents to the school.
7. Payment methods: Cheque/Telegraphic Transfer(TT)/NETS/Cash. For every remittance, an extra \$30 must be added for bank commission.