



PREPARATORY COURSE FOR TEST OF ENGLISH AS A FOREIGN LANGUAGE (TOEFL)

COURSE BROCHURE



PREPARATORY COURSE FOR TEST OF ENGLISH AS A FOREIGN LANGUAGE (TOEFL)

Objectives

To enable students planning to sit for TOEFL acquire extensive English knowledge and exam techniques for all four papers (reading, writing, listening, speaking). At the end of the course, students will be able to attain a good level of competence in English language to excel in the TOEFL test.

Duration

12 months (Full time course). There are the following **two terms each year:**

- **Term One:** 1 Nov - 30 Apr
- **Term Two:** 1 May - 31 Oct

There will be no classes conducted during public holidays and school holidays.

Lesson Time: Monday to Friday - 9 am to 12 pm (3 hours a day)

Course Intake: Every month of the year

Admission Requirements

- **Age:** 15 years old and above
- The prospective student must sit for a placement test or interview to access their English proficiency level

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Mode of Assessment

Internal Assessment: Placement test, end-of-term examinations, homework assignments.

External Assessment: TOEFL Examination. For more information, please visit www.ets.org/toefl/

Course Completion & Certification

- Local students (Singaporean & PR) and students with Dependent Pass - at least **75% attendance** and not absent from class for more than **7 days in a row**.
- International students (Student's Pass holders) - at least **90% attendance** and not absent from class for more than **7 days in a row**.
- Upon completion of the course, students who fulfil the required attendance and pass all assessments will be awarded with a Certificate by Spring College International.

Course Fee

ITEMS	CHARGES
Application Fee	\$500.00 (For those who need student's pass)
GST	\$40.00
Total Application Fee*	\$540.00*
Course Fee	\$12,500.00
Material Fee	\$1,000.00
Examination Fee	\$400.00
FPS Admin Fee	\$300.00
Medical Insurance Fee	\$100.00
Certificate Producing Fee	\$20.00
GST	\$1,145.60
Sub Total	\$15,465.60
Total	\$16,005.60 (inclusive of GST, exclusive of International Students Service Fee)

*Application fee is not refundable. For student who do not require student's pass, the application fee is \$216

- **International Students Service Fee of \$540** includes the following: Arrangement of accommodation, airport pick-up, sending to hostel, sending to school for the first time, sending for medical checkup (students who are 15 years old and above), collection of Student Pass at ICA, opening of bank account, purchasing of public transport card, familiarising Singapore's environment.

Fee Protection Scheme (FPS)

To comply with the requirements of CPE Singapore, SCI has implemented a "FPS Insurance Account" with "Etiqa Insurance Berhad" as assigned by CPE.

For more information on FPS, please visit:

[https://www.tpgateway.gov.sg/resources/information-for-private-education-institutions-\(peis\)/protection-of-course-fees](https://www.tpgateway.gov.sg/resources/information-for-private-education-institutions-(peis)/protection-of-course-fees)

Information to be provided by the applicant

1. One copy of the duly completed student enrolment application form
2. Photocopy of student's passport (first page)
3. Two passport-sized photographs of the student (white background)
4. Parents' passport photocopy (first page) / parents' NRIC photocopy
5. The following notarized documents with English translation
(To be prepared first. After the approval of student's pass, relevant information will have to be provided according to ICA's requirements)
 - Notarized copy of the student's Birth Certificate
 - Notarized copy of the student's highest educational certificates (students who are currently studying may request the school to produce a verification letter before the notarization)
 - Notarized copy of the student's transcripts (students who are currently studying may request the school to produce a verification letter before the notarization)

***Students holding China passport** are also required to submit a notarized copy of the student's or his/her parents' bank account (savings period must be longer than 3 months, and must have more than RMB150,000 in the account).

Applicants should know

1. The application fee of \$540 or \$216 is non-refundable and non-transferable.
2. After paying the application fee, the school will verify if the student fulfils the admission requirements before issuing a Letter of Offer. Students are then required to pay the outstanding fees.
3. ICA will request for an Issuance Fee of \$60 - \$90 upon the approval of student pass.
4. Students might be required by ICA to go for medical check-up, at a fee of \$40 - \$60.
5. Students have to sign the student contract and make full payment of all fees one month before the commencement of the course.
6. Local students (Singaporean & PR) and international students who do not need to apply for a student's pass, and have already possessed own medical insurance, they have an option not to purchase medical insurance from the school, but are required to submit the purchased insurance documents to the school.
7. Payment methods: Cheque/Telegraphic Transfer(TT)/NETS/Cash. For every remittance, an extra \$30 must be added for bank commission.