Spring
INTERNATIONAL

DIPLOMA IN INTERNATIONAL BUSINESS MANAGEMENT (FULL-TIME)

COURSE BROCHURE

DIPLOMA IN INTERNATIONAL BUSINESS MANAGEMENT (FULL-TIME)

Objectives

To empower students with sound knowledge and skills in the management of business operations to cope with the ever-changing business environment. Students will be exposed to a wide range of management skills that is useful to succeed in today's globalised world. This course is ideal for those who wish to progress higher in their career or for those who wish to learn more about business management skills. Graduates of this course can proceed to our Advanced Diploma in International Business Management course for more in-depth knowledge.

Duration

- **12 months (Full-time course)**

Lesson Time: 15 hours per week

No lessons conducted during public holidays and school holidays.

Course Intake:

January, March, May, July, September, November of the year

Course Modules

There are 8 modules in total:
- DIBM 101 Business Law & Ethics
- DIBM 102 Business Statistics
- DIBM 103 International Economics
- DIBM 104 Organizational Behaviour & Culture
- DIBM 105 Principles of Accounting
- DIBM 106 Principles of Information Systems
- DIBM 107 Principles of Management
- DIBM 108 Principles of Marketing

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Pre-requisites

Age: 16 years old and above

Academic Level: Obtain at least C6 in any 5 GCE 'O'-Level subjects OR have at least 9 years of formal education (particularly China, Indonesia, Thailand & Japan), and/or equivalent OR pass the placement test of SCI.

Language Proficiency: English Language with IELTS 5.5 & above; OR at least C6 in GCE 'O'-Level English; OR passed the language proficiency test of SCI or equivalent.

Mode of Assessment

Internal Assessment: 10% of class participation and 90% of written examinations

Course Completion

- Local students (Singaporean & PR) and students with Dependent Pass - at least **75%** attendance and not absent from class for more than **7 days in a row**.

- International students (Student's Pass holders) - at least **90%** attendance and not absent from class for more than **7 days in a row**.

- Upon completion of the 9 modules, Students who fulfilled the required attendance, attain at least a marginal pass in each module, earn full module credits, and maintain a minimum cumulative GPA of 2.00 will be awarded the **Diploma in International Business Management** certificate by Spring College International.

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Course Fee

ITEMS	CHARGES
Application Fee	$350.00 (For those who need student pass)
GST	$31.50
Total Application Fee*	**$381.50***
Course Fee	$6,500.00
Material Fee	$100.00
Examination Fee	$250.00
FPS Insurance Fee	$300.00
Medical Insurance Fee	$100.00
GST	$652.50
Sub Total	**$7,902.50**
Total	**$8,284.00** (inclusive of GST, exclusive of International Students Service Fee)

***Application fee is not refundable. For students who do not require student's pass, the application fee is $218**

- **Optional Add On:** International Students Service Fee of $545 includes the following: Arrangement of accommodation, airport pick-up, sending to hostel, sending to school for the first time, sending for medical checkup (students who are 15 years old and above), collection of Student Pass at ICA, opening of bank account, purchasing of public transport card, familiarising Singapore's environment.

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Fee Protection Scheme (FPS)

To comply with the requirements of CPE Singapore, SCI has implemented a "FPS Insurance Account" with "Great Eastern General Insurance Limited" as assigned by CPE.

For more information on FPS, please visit:
https://www.tpgateway.gov.sg/resources/information-for-private-education-institutions-(peis)/protection-of-course-fees

Information to be provided by the applicant

1. One copy of the duly completed student enrolment application form

2. Photocopy of student's passport (first page)

3. Two passport-sized photographs of the student (white background)

4. Parents' passport photocopy (first page) / parents' NRIC photocopy

5. The following documents with English translation (To be prepared first. After the approval of student pass, relevant information must be provided in accordance with ICA's requirements)

- Copy of the student's birth certificate
- Copy of the student's highest educational certificates (students who are currently studying may request the school to produce a verification letter before the notarization)
- Copy of the student's transcripts (students who are currently studying may request the school to produce a verification letter before the notarization)

*__Students holding China passport__ are also required to submit a notarized copy of the student's or his/her parents' bank account savings (savings period must be longer than 3 months, and must have more than RMB150,000 in the account).

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1. The application fee of $218 or $381.50 is non-refundable and non-transferable.

2. After paying the application fee, the school will verify if the student fulfils the admission requirements before issuing a Letter of Offer. Students are then required to pay the outstanding fees.

3. ICA will request for an Issuance Fee of $60 - $90 upon the approval of student pass.

4. Students might be required by ICA to go for medical check-up, at a fee of $40 - $60.

5. Students have to sign the student contract and make full payment of all fees one month before the commencement of the course.

6. Local students (Singaporeans and PRs), as well as international students who do not need a student pass and already have their own medical insurance, may choose not to purchase the school's medical insurance. However, they are required to submit their existing insurance documents to the school.

7. Payment methods: Cheque/Telegraphic Transfer(TT)/NETS/Cash. For every remittance, an extra $30 must be added for bank commission.

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