



# **ADVANCED DIPLOMA IN HOSPITALITY AND TOURISM MANAGEMENT (PART-TIME)**

**COURSE BROCHURE**



## ADVANCED DIPLOMA IN HOSPITALITY AND TOURISM MANAGEMENT (PART-TIME)

### Objectives

To provide students with an advanced managerial orientation towards tourism and hospitality management, understanding of the advanced management and organization involved in the provision and consumption of the hospitality and tourism products and services. It also helps the students to identify and understand the techniques and theory implied in the hospitality and tourism environment. Students are given emphasis on developing professional hotel competencies such as effective communication skills, good customer service skills, leadership, teamwork and other relevant professionalism topics related to the industry. Students will be equipped with an integrated knowledge of management principles and the operations of the Tourism and Hospitality industry.

### Duration

- **12 months (Part-time course)**, 6 hours per week.

#### Lesson Time:

- Monday & Wednesday 7.00 p.m. - 10.00 p.m. OR
- Tuesday & Thursday 7.00 p.m. - 10.00 p.m. OR
- Saturday 9.00 a.m. - 4.00 p.m.

#### Course Intake:

January, March, May,  
September, November  
of the year

No lessons classes conducted during public holidays and school holidays.

### Course Modules

**There are 9 modules in total:**

#### Compulsory Modules:

- DIBM 105 Principles of Accounting
- DIBM 107 Principles of Management
- DIHTM 101 Food and Beverage Service Operations
- DIHTM 102 Front Office and Housekeeping Operations
- DIHTM 103 Tourism Systems and the Environments
- DIHTM 104 Hotel Convention Sales and Services
- ADIHTM 101 Housekeeping Management
- ADIHTM 102 Food and Beverage Management
- ADIHTM 103 Research Methods
- Industrial Attachment

#### Optional Modules:

- DIBM 102 Business Statistics,
- DIBM 103 International Economics,
- DIBM 104 Organizational Behavior & Culture,
- DIBM 108 Principles of Marketing,
- ADILOM 102 Human Resource and Cross Culture Management

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### Pre-requisites

**Age:** 16 years old and above

**Academic Level:** Relevant SCI Diploma; OR \*other institution's Diploma qualification; OR at least 12 years of formal education.

\*Other institution's diploma will be based on a case by case basis to the academic level requirement.

**Language Proficiency:** English Language with IELTS 5.5 & above; OR at least C6 in GCE O-Level English; OR passed the language proficiency test of SCI or equivalent.

### Mode of Assessment

**Internal Assessment:** 10% class participation, 40% written assignments and test, 50% written examinations and passed the industrial attachment

### Course Completion

- Local students (Singaporean & PR) and students with Dependent Pass - at least **75%** attendance.
- Upon completion of the 12 modules, Students who fulfilled the required attendance, attain at least a marginal pass in each module, earn full module credits, and maintain a minimum cumulative GPA of 2.00 will be awarded the **Advanced Diploma in Hospitality and Tourism Management** by Spring College International.

Course Fee	
ITEMS	CHARGES
Course Fee	\$4,500.00
FPS Insurance Fee	\$200.00
Material Fee	\$100.00
Registration Fee	\$200.00
GST	\$450.00
<b>Total</b>	<b>\$5,450.00</b>